



# Transfer of Ownership Form

## 1. HOW TO TRANSFER

### Completing the form

#### DOWNLOAD AND COMPLETE THE FORM AND AGREE TO THE T&C'S

1. Please read the attached [Terms and Conditions](#) and the Minimum Disclosure Document (MDD).
2. Complete all relevant sections, and send it together with the required documents to Prescient via e-mail [units@prescient-ijg.net](mailto:units@prescient-ijg.net)
3. Cut-off times for receiving instructions are 13:00, except for Money Market funds where the cut off time is 11:00.



# Transfer of Ownership Application Form

## 2. TRANSFEROR (FOR COMPLETION BY CURRENT INVESTOR)

Existing Investor Number \_\_\_\_\_

Full Name / Registered Name \_\_\_\_\_

ID/ Passport/ Registration / Trust Number \_\_\_\_\_

I/We hereby declare that I/we wish to cede, assign and/or transfer all my rights, obligations and ownership of:

From Unit Trust Fund Name	Units to the value of or Number of units or All units	Debit Order Instruction		
		Transfer	Cancel	Continue in my name

## 3. TRANSFEREE (FOR COMPLETION BY RECIPIENT OF UNITS)

I/We do hereby agree to accept the said units, subject to the provisions of the Deed.

Existing Investor ☐ Yes ☐ No

If yes, please provide existing investor number \_\_\_\_\_

If no, please complete an Investment Application form and attach the FIA documentation required

Full Name / Registered Name \_\_\_\_\_

ID/ Passport/ Registration / Trust Number \_\_\_\_\_

Residential / Registered address \_\_\_\_\_

\_\_\_\_\_ Postal code \_\_\_\_\_

Postal address \_\_\_\_\_

\_\_\_\_\_ Postal code \_\_\_\_\_

Telephone (H) \_\_\_\_\_ Cell \_\_\_\_\_

Email address \_\_\_\_\_

## AUTHORISATION AND DECLARATION

I/We, the undersigned Transferor:

1. hereby give notice in terms of the trust deed of my/our application to transfer ownership of the relevant units and in consideration of the purchase price to be paid to me/us for the said units, hereby cede, assign and transfer all my/ our rights, title and interest in and to the said units to the Transferee, who accepts such cession, assignation and transfer.
2. further acknowledge that by transferring ownership, I/We will not be entitled to the benefits to the said units.
3. warrant that I/we have power and authority to enter into and conclude this transaction.
4. acknowledge that the responsibility in ensuring my/our instruction has been received and actioned by IJG Unit Trust Management Company Ltd "the Manager" lies with me/us.
5. acknowledge that the Manager will not be liable for any damages or loss of whatsoever nature arising out of the Manager's failure to action my/our instruction due to any occurrences beyond the control of the Manager, nor will the Manager be liable for any loss incurred due to incorrect information being supplied by me/us or by me/us sending completed documentation to the incorrect mailbox.
6. acknowledge the transaction cut off times set out herein and agree to comply with such cut off times.
7. have read and understood the appropriate comprehensive fact sheet information available on IJG's [website](#)

## TRANSFEROR(S)

Signed at \_\_\_\_\_ Date \_\_\_\_\_

Full name of signatory \_\_\_\_\_ Capacity \_\_\_\_\_

Authorised Signatory \_\_\_\_\_

Signed at \_\_\_\_\_ Date \_\_\_\_\_

Full name of signatory \_\_\_\_\_ Capacity \_\_\_\_\_

Authorised Signatory \_\_\_\_\_

## TRANSFeree(S)

Signed at \_\_\_\_\_ Date \_\_\_\_\_

Full name of signatory \_\_\_\_\_ Capacity \_\_\_\_\_

Authorised Signatory \_\_\_\_\_

Signed at \_\_\_\_\_ Date \_\_\_\_\_

Full name of signatory \_\_\_\_\_ Capacity \_\_\_\_\_

Authorised Signatory \_\_\_\_\_

## CONTACT FAIRTREE ASSET MANAGEMENT (PTY) LTD

Physical Address	15G Tenbergen Village, C/O Robert Mugabe Avenue & Julius K Nyerere Street, Windhoek, Namibia
Postal Address	P.O. Box 31339, Windhoek, Namibia
Reception	+264 83 377 7300
E-mail	<a href="mailto:clientservice@fairtree.com">clientservice@fairtree.com</a>

## CONTACT IJG UNIT TRUST MANAGEMENT COMPANY LTD

Physical Address	Corner of Grove & Chasie Streets, 4th Floor, 1@ Steps, Kleine Kuppe
Postal Address	P.O. Box 186, Windhoek, Namibia
Reception	+264 61 383 500
E-mail	<a href="mailto:units@prescient-ijg.net">units@prescient-ijg.net</a>
Website	<a href="http://www.ijg.net">www.ijg.net</a>

## COMPLIANCE DEPARTMENT

Compliance Officer	Leonie de Klerk
Physical Address	Corner of Grove & Chasie Streets, 4th Floor, 1@ Steps, Kleine Kuppe
Postal Address	P.O. Box 186, Windhoek, Namibia
Reception	+264 61 383 500
E-mail	<a href="mailto:leonie@ijg.net">leonie@ijg.net</a>
Website	<a href="http://www.ijg.net">www.ijg.net</a>

## COMPLAINTS

Please do not hesitate to contact us if you are not satisfied with this investment or the services received from IJG Unit Trust Management Company Ltd. A complaint must be submitted to the Compliance Officer. IJG will acknowledge the complaint in writing and will inform the investor of the contact details of the persons involved in the resolution thereof. Should you wish to lodge a complaint regarding the services being provided, an email can be sent to [complaints@prescient-ijg.net](mailto:complaints@prescient-ijg.net) or alternatively you can obtain our complaints policy, conflict of interest policy from the compliance department (address above).

Should you have a complaint related to the advice given by your financial advisor, please submit this complaint directly to your financial advisor. If an investor is still not satisfied with the response from the Financial Advisor, he/she has the right to address his/her complaint in writing to NAMFISA at the address below. NAMFISA is legally empowered to investigate and adjudicate complaints in a procedurally fair, economical and expeditious manner.

Postal Address	NAMFISA P.O. Box 21250 Windhoek, NAMIBIA
Telephone	+264 61 290 5000
Fax	+264 61 290 5194
E-mail	<a href="mailto:info@namfisa.com.na">info@namfisa.com.na</a>